



**DISTRICT OF COLUMBIA
DEPARTMENT OF HEALTH
HEALTH PROFESSIONAL LICENSING ADMINISTRATION
BOARD OF PSYCHOLOGY**

To expedite the processing of your **NEW LICENSE APPLICATION** be sure to follow the instructions carefully before mailing your application package. It is important to send in all the required supporting documents listed below based on the method by which you are applying:

BY EXAMINATION

Checklist of Supporting Documents required

- ☐ A complete signed application for DC License.
- ☐ Two (2) recent passport photos (2" X 2")
- ☐ Social Security Number or a Sworn Affidavit
- ☐ Name Change Documents
- ☐ Three (3) Character References
- ☐ Verification of Supervised Employment (PS Form 02)
- ☐ The Examination for Professional Practice of Psychology (EPPP) may be taken as soon as the candidate's application is approved by the Board as having fulfilled the educational requirements for licensure, including pre-doctoral internship. The EPPP may be taken at any time during the postdoctoral experience years. After this exam is passed, the candidate may then sit for the District of Columbia Jurisprudence Examination. Only after the candidate has satisfied all requirements may a license be issued.
- ☐ Notification of Supervised Practice Form - (PS Form 04) 4000 hrs*
*Required only for applicants who plan on working in the District of Columbia while the application is being processed
- ☐ Fee must be in the form of Check, Money Order or Certified Check, Payable to DC Treasurer.
- ☐ Official transcript, with seal, from your college or university
- ☐ \$322.00 for Application and License Fee

BY RE-EXAM

Checklist of Supporting Documents required

- ☐ A complete signed application for DC License.
- ☐ Social Security Number or a Sworn Affidavit
- ☐ Fee must be in the form of Check, Money Order or Certified Check, Payable to DC Treasurer.
- ☐ \$119 for Application and License Fees.



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BY ENDORSEMENT

Checklist of Supporting
Documents required

- ☐ A complete signed application for DC License.
- ☐ Two (2) recent passport photos (2" X 2")
- ☐ Social Security Number or a Sworn Affidavit
- ☐ Name Change Documents
- ☐ Letter of Certification of State Licensure — From each State of Licensure where you hold a license, regardless of active or inactive status (PS Form 03)
- ☐ EPPP Scores — *The ABPP or the National Register Listing or CPQ can be used in lieu of the Transcript, Test Score and 4000 hours (Form 02)
- ☐ Nature Practice Statement is required only for applicants who have been licensed in another jurisdiction for two (2) or more years (PS Form 02)
- ☐ Three (3) Character References
- ☐ Verification of Supervised Employment (PS Form 02)
- ☐ Certificate of State Licensure (PS Form 03)
- ☐ Notification of Supervised Practice in Psychology (PS Form 04) - 4000 hrs*
*Required only for applicants who plan on working in the District of Columbia while the application is being processed
- ☐ Fee must be in the form of Check, Money Order or Certified Check, Payable to DC Treasurer.
- ☐ \$322.00 for Application and License Fee
- ☐ Letter of Certification of State Licensure — From Each State of Licensure where you hold a license regardless of active or inactive status. (PS Form 03)
- ☐ Three (3) Character References
- ☐ Fee must be in the form of Check, Money Order or Certified Check, Payable to DC Treasurer.
- ☐ \$322.00 for Application and License fees.

RE-ENDORSEMENT

Checklist of Supporting
Documents required

- ☐ A complete signed application for DC License.
- ☐ Two (2) recent passport photos (2" X 2")
- ☐ Social Security Number or a Sworn Affidavit
- ☐ Name Change
- ☐ EPPP Scores* -
*The ABPP or the National Register Listing or CPQ can be used in lieu of the Transcript, Test Score and 4000 hours (Form 02)